

**Planner II—Energy & Environment  
(Full Time Temporary)**

Triangle J Council of Governments, Research Triangle Park, NC

*Salary Range: \$40,383 - \$64,613*

*Hiring Range: \$40,383 - \$43,000*

***Open Until Filled***

The Triangle J Council of Governments, a regional planning organization serving the Research Triangle Region of North Carolina, seeks a dynamic, creative planner to work on transportation demand management, alternative transportation fuels, and sustainability initiatives. The successful candidate must have acute attention to detail, be well organized, and be able to deliver high-quality products in a timely manner. This position is full-time temporary for the period of one year, but may become permanent if funding becomes available.

**Description of Work**

The Planner II is part of a multi-disciplinary regional planning team. He or she must function as a supportive team member working with other Council of Governments planning staff, as well as the staff of public and private organizations involved in program coalitions. The Planner II will work with local and regional partners to promote strategies for reducing air pollution and petroleum use. The position will serve as support for the Triangle Transportation Demand Management Program, Council for a Sustainable Triangle, and Triangle Green Business Challenge. The planner must be able to work under limited supervision on multiple projects.

Visit [www.cfast.net](http://www.cfast.net), [www.trianglecleancities.org](http://www.trianglecleancities.org), and [www.tjcog.org/regplan/transdemand.shtml](http://www.tjcog.org/regplan/transdemand.shtml) for more information on some of the programs on which the Planner II will be working.

**Knowledge, Skills and Abilities**

The Planner II must have knowledge of and interest in transportation policies and their air quality, energy and sustainability implications. Excellent oral and written communication skills as well as the ability to work on multiple projects concurrently are required. The Planner II must have some experience in organizational, meeting facilitation, quantitative analysis and group process administration. He or she must also have working knowledge of Microsoft Office and Adobe Acrobat. The ideal candidate will have knowledge of alternative transportation fuels, fuel-saving technologies, transportation demand management, and sustainability strategies.

Educational & work experience requirements include graduation from an accredited four-year college or university with a major in public administration, planning, environmental studies, or related field plus work experience related to job description, or an equivalent combination of training and experience. Master's degree is strongly preferred.

**How to Apply**

This position is open until filled. Send a TJCOG application (found at [www.tjcog.org/downloads.shtml](http://www.tjcog.org/downloads.shtml)), cover letter and résumé to:

Kathy Boyer  
Triangle J Council of Governments  
PO Box 12276  
Research Triangle Park, NC 27709

You may also email your application, cover letter and résumé to Kathy Boyer at [kboyer@tjcog.org](mailto:kboyer@tjcog.org)

Triangle J Council of Governments is an Equal Opportunity Employer and a Best Workplace for Commuters.